

# **Division of Blood Transfusion Services**

**Ministry of Health and Family Welfare**



# **Roles and Responsibilities of Blood Bank Nurse**



# 1. Donor Management

- Assist with donor room preparations, prepare and distribute supplies and equipment, maintain drugs & consumables and equipment management.
- Assist MO in donor selection.
- Provide information related to donor screening & post donation instructions to donors
- Perform phlebotomy & manage post donation care



# 1. Donor Management (contd...)

- Collect samples in pilot tubes, supervise transportation of pilot tubes & collected blood bags to the respective labs
- Maintain documentation related to donor records
- Assist in apheresis procedure, donor eligibility and donor care.
- Perform duties assigned by the BB MO in charge
- Assist in Donor motivation activities



# 1. Donor Management (contd...)

## a. Camp Management

- Ensure that all the documents and records are made ready before the camp.
- Ensure that all the equipment's and furniture's are made available.
- Arranges all the apparatus and equipment's required for the mobile blood collection unit.
- Assist in storage and transportation of collected blood.
- Records the concerns about the blood donation camp



## **2. Administrative/ Programme management/ Regulatory Aspects**

- Coordinate activities in blood collection unit, including work flow and work assignments.



### 3. QMS/QA

- Perform quality control of donor related equipment, and maintain records as per D& C act.

## 4. Training

- Assist in training new staff.
- Instruct new nursing staff in specific tasks and job techniques as required
- Training of other clinical department nurses on bedside transfusion practices





## 5. Clinical Services

- Obtain informed consent for therapeutic apheresis from patients.
- Help MO in scheduling therapeutic apheresis procedures with apheresis personnel.
- Help MO in Completing therapeutic apheresis worksheets
- Maintain the records of daily apheresis orders, pre-procedure records and document procedure/”SOP” note.



## 5. Clinical Services (contd...)

- Maintain the records related to management of patient reactions during therapeutic apheresis.
- Maintain records and reports with patient response to therapeutic apheresis
- **Hemovigilance**



## 6. Biosafety & Infection Control

- Ensure Universal precautions are followed strictly
- Ensuring BMW management
- Infection control practices

